BROUGHTON COMMUNITY & SPORTS ASSOCIATION (BCSA)

MINUTES

**Tuesday 11th August 2015**

**Present:**

Trevor Honess  Charlie Heathcote  David Heathcote  Martin Hempstock (coucil rep)

Martyn Harrison  Sean Clixby  Ann Wood   Steve Hayton  Louise Price  Richard Taylor  Christian Hilton

**Apologies:**

Steve Johnstone  Neil Simpson   Gary Day

Jan Gouldthorpe  Phil Gouldthorpe  Caroline Jackson  Paul Senior  Vicky Roberts

**Matters arising:**

The following are ongoing:

Constitution

Broughton In The Park

Solar Farm funding

Logo competition. Sean went to see Paul S regarding the winning entry and it is possible to do a digital scan of the image.

Website email address is going to be set up.

Christian is trying to push Broughton In The Park with Lily Cole. Lily is a super model with marks and Spencer.  The company is called:

Impossible.com  The service they provide is to help with promoting Party In The Park and do press releases. Paul S and Christian are going to meet up and promote the Party in the park.

Christian explained how he was contacted by his sister. He was adopted when he was younger. A very interesting story.

Bank Account:

Steve H dealing with this. This could not be done in branch and told it was a online process then it became a telephone questions. Steve will carry on and chase it.

**Broughton in the Park**:

Sue Mumby still looking into getting us funding.

Martyn did say to write to the club and put our point forward and they may donate amount of money.

Lives need to a risk assessment regarding Broughton In the Park.

Cones would be needed for the use of 'no parking' it was suggested we contact Fiona Reid at Brigg Lions.

Advertising:

Sean to contact Karen to see if we could have it put in the church magazine.

Banner

Sean will contact Dog and Rat to see if the banner could go on the wall outside of the pub. This would be ideal it's a very busy junction.

Leaflets:

These will be sent up to school and go in the Children's book bags. Any leaflets left over will be given to committee members to do house drop offs.

Licence:

A licence is required for live music being played between the hours of 11am and 10pm. Gary at the council in Broughton sent a copy.

Stewards to wear badge/tabard/hi-vis jacket. We have to notify the police 10 days before the event.

Safety:

Make sure all stall holders have public liability insurance. Fire safety equipment. Plastic cups to be used and not glass. Noise to be kept to a realistic level after 5pm. Electrical equipment must be PAT tested.  We must ask stall holders to sign they are covered by insurance.  Louise going to speak to Gary to see what the insurance covers.

Sean had done a map of the field showing where he thought the best places would be for the stall holders. A time-table of events was given out. The committee discussed both these items and times got changed and positions of where stalls would be. Sean will do a new plan and bring to the next meeting.

Richard would contact Howden regarding telescopic floodlights and bins.

Louise to contact council regarding a skip.

Committee will meet up at the park at 7am to start setting up. 8am to let stallholders on to set up.

Gates open to public at 10am. The first event of the day will be the first innings of the 20/20 cricket match. Broughton X1 v Charlie Challengers.

We still not had any joy with getting a trailer for the live music. This will commence at 4.15 to 9pm.

**Date of next meeting:**

We will be having the next Broughton  In The Park meeting on Tuesday September 1st at Broughton Club at 8pm.