



Wressle Oil Community Fund Information/Help Sheet



Please use this information to help you complete your application form.

Applications will only be considered from the following:

- Community groups, activities, or events in the parish of Broughton or
- that are within a 6-mile radius of Broughton Village Hall (refer to map over leaf), which operate for the benefit of Broughton people, and:
- do not have a conflict of interest with existing groups/activities/events already in the Parish of Broughton
- Groups must be voluntary/not-for-profit. (We cannot accept applications from businesses)

Things you MUST include within your application:

- Constitution/governing document
- Bank account details
- Budget/costings
- Specific quotes (ideally at least 2 comparable)
- Timeline of the project with a projected completion date

Below are the conditions of the grant:

- The grant is to be used only for the items listed in your application (unless otherwise been given written permission from BCSA Committee).
- Evidence of the grant spend (e.g., Receipts, invoices, testimonies, photographs) to be sent to BCSA Committee no later than 1 month after the completion of the project or no later than 12 months from the date of the grant issue whichever is the sooner.
- Any funds not spent must be reimbursed back to BCSA.
- You must submit a report to BCSA Committee explaining how the money was used and the benefit your organisation gained from the process.

N.B. you are permitted to submit one application per window:

1. 1st September to 31st December
2. 1st January to 30th April
3. 1st May to 31st August

If you require any further help or information, then do not hesitate to get in touch with us via email at info@thisisbcsa.co.uk

Map showing a 6-mile radius from Broughton Village Hall

